

Supplier Code of Conduct			
<b>Date Issued:</b>	30/11/2018	<b>Replaces:</b>	n/a
<b>Revision:</b>	n/a	<b>Number:</b>	n/a

## 1. General:

Latam Logistic Properties is committed to the highest standards of social and environmental responsibility, as well as ethical conduct.

Therefore, Latam Logistic Properties suppliers are required to provide safe working conditions, treat workers with dignity and respect, act fairly and ethically, and use environmentally responsible practices when performing services for LatAm Logistic Properties. This Code applies to all LatAm Logistic Properties suppliers, all its entities, subsidiaries, affiliates and subcontractors.

LatAm Logistic Properties requires its suppliers to operate in accordance with this Supplier Code of Conduct and in full compliance with all applicable laws and regulations.

This Code of Conduct for Suppliers describes the expectations that LatAm Logistic Properties has regarding the conduct of suppliers in terms of Business Practices, Labor Practices and Environmental Practices.

LatAm Logistic Properties will evaluate compliance with this Code by its suppliers, and any violation of this Code may jeopardize the supplier's business relationship with LatAm Logistic Properties, including contractual termination.

## 2. Governance:

- Maintain professional standards in all business dealings.
- Consult LatAm Logistic Properties on any matter related to possible non-compliance with laws and regulations.
- Maintain the integrity and confidentiality of data, record keeping and intellectual property.
- Use the information and information technology provided by LatAm Logistic Properties to only conduct business related to LatAm Logistic Properties.
- Show ethical behavior, avoid commercial courtesies, gifts, bribes or other incentives to obtain and / or retain business from LatAm Logistic Properties. The LatAm Logistic Properties Code of Ethics and the LatAm Logistic Properties anti-corruption policy apply in this section.
- Comply with all anti-corruption, antitrust and unfair competition laws.

### **3. Employment Practices:**

- Carry out employment practices in compliance with applicable local regulations.
- Prohibit the use of involuntary and child labor.
- Comply with all local minimum wage laws.
- Comply with all local labor laws and regulations regarding work hours, overtime, and holidays.
- Provide a work environment free from discrimination and harassment: about gender, race, color, national origin, age, religion, marital status, disability, sexual orientation, or veteran status.
- Promote a safe and healthy work environment in accordance with all applicable regulations.
- Prohibit inhumane treatment and / or disciplinary action.
- Treat all employees with dignity and respect.

### **4. Environmental Practices:**

- Comply with the environmental requirements established in Laws, applicable local regulations,
- as well as international regulations on environmental matters.
- Promote environmental benefits through the reduction of energy and water.
- Consumption and implementation of waste minimization programs.

### **5. Reporting of infractions:**

The Supplier will report any suspected violation of regulations, laws or the Code. Violations must be communicated to the contact person of LatAm Logistic Properties or they can be communicated confidentially through the website:

Website URL: [www.latamlp.com](http://www.latamlp.com)

CALL:

Costa Rica: +506-2204-7020

Colombia: +57-151-85-124

Peru: +511-710-87-00

## **6. Supplier Acceptance:**

The undersigned confirm that:

- We have received and understand the content of the LatAm Logistic Properties Supplier Code of Conduct
- We are aware of all relevant laws and regulations of the country in which our company operates;
- We will inform LatAm Logistic Properties of any suspected violations of the Code;
- We will comply with the requirements of the LatAm Logistic Properties Supplier Code of Conduct.
- We will inform all our employees / subcontractors about the content of the LatAm Logistic Properties Supplier Code of Conduct and their obligation to comply with it when providing services for LatAm Logistic Properties.
- We authorize LatAm Logistic Properties to request information and carry out audits at our facilities with prior notification to verify compliance with the content of the LatAm Logistic Properties Supplier Code of Conduct.

**Company Name:**

**Authorized Sign:**

**Name and Position:**

**Date:**